

CHANGE IN AREA OF CONCENTRATION FORM

Students who want to change their Area of Concentration entirely (i.e., switching from one concentration to another OR adding or dropping a second Area) must complete the following form. This form is intended for substantial academic changes, such as changing from an Area called "Mathematics" to an Area called "Multicultural Literature," NOT for refining an Area title from, for example, "Accounting" to "Financial Accounting."

Upon receiving approval from the Academic Director for your proposed change, submit a new Area of Concentration form signed by your Faculty mentor and schedule a credit check with your academic advisor to review the remaining degree requirements. Students who receive permission to drop an Area of Concentration that has already been approved will be requested to write a letter of thanks to their faculty mentor for his or her services.

Please read and complete all **relevant** sections of this form. All changes are subject to the approval of the Academic Director.

Student Name: _____

Date: _____

E-mail Address: _____

Current area(s) of concentration:

Current Mentor(s):

1. _____

2. _____

I would like to:

Change my area of concentration

Drop one of my areas of concentration

From: _____

Drop: _____

To: _____

Keep: _____

Combine my areas of concentration

Other

From: _____

And _____

Into: _____

Please explain the reason for this change:

For Office Use Only Reviewed by: _____	Approved	Not Approved	Date: _____
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