February 2013

Dear Sept. ‘12/January ‘13 Graduates and Upcoming June/September ‘13 Graduates:

One of the many things that make our commencement extraordinary is the opportunity we have to recognize each graduate; each will come to the stage to receive the diploma and be greeted by Dr. Chase Robinson, The CUNY Graduate Center Provost. In reading the names of the graduates, I will mention some of the honors and awards each has won. In order to do so, I need to know what your honors are (from CUNY and beyond). I would also like to know who has been accepted to graduate school already and who has received raises, promotions or new employment opportunities as a result of earning this degree. I’ll use some specific examples in my Commencement speech. Fill out both sides of this form and return it by MAY 24, 2013.

Sincerely,

Dr. Kim J. Hartswick
Academic Director

NAME (please print) ____________________________ DAYTIME PHONE (___)_________________

EMAIL _______________________________________________________

I. AWARD INFORMATION: List up to five recent awards, scholarships, prizes, or honors that you have received while in college. Include the full information -- do not abbreviate any title. Specify which college gave the award, if applicable. Make the information as clear and readily understood as possible. Do not include job promotions, publications, or internships -- we are seeking information about awards only.

   TYPE OR PRINT NEATLY.

1. __________________________________________________________________________

2. __________________________________________________________________________

3. __________________________________________________________________________

4. __________________________________________________________________________

5. __________________________________________________________________________

PLEASE COMPLETE THE INFORMATION ON THE REVERSE SIDE, TOO.
II. GRADUATE SCHOOL. If you are applying to or have been accepted to a graduate program, please tell us. Include the name of the school, degree you will be seeking, and any special fellowship or awards you have received. Indicate clearly which schools have already accepted you, which you are still waiting to hear from. (If you get accepted after you submit this form, please email the updated information to bkneller@gc.cuny.edu)

SCHOOL & PROGRAM APPLIED TO:  

IS ACCEPTANCE MADE OR PENDING?:

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

III. CAREER OPPORTUNITIES. If you earned a new position, promotion or raise as a direct result of earning the degree, please tell us here:

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

IV. WILL ANY OF YOUR FAMILY OR FRIENDS TRAVEL FROM OUTSIDE THE U.S. TO ATTEND COMMENCEMENT? WHAT COUNTRY WILL THEY BE COMING FROM?  (Note: This is not for Visa information)

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____________________________________________________________________________________

V. HELP US PRONOUNCE YOUR NAME: IF IT IS A CHALLENGING ONE, SPELL IT IN ENGLISH AND THEN PHONETICALLY HERE:

____________________________________________________________________________________

Mail, fax or deliver this completed form by MAY 24, 2013 to:
CUNY BACCALAUREATE, 365 Fifth Avenue, Room 6412, New York, NY 10016
(By Fax, 212-817-1512)
ATTN: Jean Myers, Administrative Assistant