

**GRADUATE COURSE PERMISSION FORM**

Qualified students may take some graduate courses as part of their undergraduate program. Note that graduate courses taken for an undergraduate degree cannot ordinarily be applied later to a graduate degree. Policies about admission of undergraduates into graduate courses vary from campus to campus and from discipline to discipline. Students must comply with those policies. The eligibility requirement for permission includes having: a 3.00 GPA; no open grades (INC, ABS); and your Area of Concentration and graduate courses approved by your mentor and the program's Academic Director. Students must also have the permission of the professor teaching the course.

When you apply for graduate courses via E-permit, the program's approval of the E-permit serves as the program's approval to take the course. If you are registering for the course in person, you'll need to show written permission from the program's Academic Director; we recommend you also bring your CUNY BA/BS advisement report.

Students taking courses at The Graduate Center: Once you register for courses, you must get proof of registration and obtain a Graduate Center ID card so you can have access to the library and a computer account.

Please read and complete all **relevant** sections of this form. All changes are subject to the approval of the Academic Director.

**Student Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Current Overall GPA:** \_\_\_\_\_ **Current AOC1 GPA:** \_\_\_\_\_ **Current Overall GPA:** \_\_\_\_\_  
(as reflected on your CUNY BA record)

**Area(s) of concentration:** \_\_\_\_\_ **Mentor(s):** \_\_\_\_\_  
1. \_\_\_\_\_  
2. \_\_\_\_\_

**Course(s) you want the Academic Director's permission to register for:**

College	Dept & Course No.	Course Title	Credits /Semester	In AOC?
1. _____	_____	_____	_____	Yes No (AOC1/AOC2)
2. _____	_____	_____	_____	Yes No (AOC1/AOC2)
3. _____	_____	_____	_____	Yes No (AOC1/AOC2)

Notes:

<b>For Office Use Only</b>	Reviewed by: _____	Approved	Not Approved	Date: _____
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